



## **MINUTES TIFA Board Meeting October 11, 2019**

### **CALL TO ORDER**

Chairperson Ron Armstrong called the meeting to order at 7:01 AM at City Hall located at 28 N. State Rd., Newaygo MI 49337.

Presiding officer: Ron Armstrong

Secretary: Kim Goodin

Present: Ron Armstrong, John Buckley Jr. (arrived at 7:06 am), Julie Burrell, Bryce Cronk (arrived at 7:03 am), Ed Fedell, Morgan Heinzman, Nick Looman, Kelly Tinkham, Chris Wren

Absent: Aaron Leestma, Peg Mathis, Joel Phillips, Greg Slominski

Also Present: Jon Schneider, City Manager/TIFA Director, Scott Faulkner, Economic and Community Development Coordinator, Colleen Lynema, Executive Director River Country Chamber of Commerce, Ryan Dornbos, Newaygo Police Department Crime Prevention Officer

Motion by Fedell, second by Tinkham to excuse absent members. AIF/MC

Motion by Wren, second by Fedell to approve the agenda as presented. AIF/MC

Motion by Burrell, second by Looman to approve the 7/12/19 meeting minutes. AIF/MC

### **PUBLIC COMMENTS**

#### **RESERVED TIME**

Dornbos stated that the Neighborhood Watch Block Party was successful, discussed various presentations he has given, and stated currently working on Trauma Training. He discussed larcenies that had occurred with a couple of large businesses in town over the summer and Police Department is working to solve the case.

Lynema stated that they had hired individual for Administrative Coordinator Position for The Stream and Chamber and transition was going well.

Schneider discussed information in packets explaining TIFA/LDFA purpose, role, focus and how was formed. He spoke about the financial highlights of TIFA and LDFA along with the goals and direction for coming year. Schneider stated this presentation and information will be provided twice a year due to a new state requirement and fulfills the requirement of holding a public information meeting.

### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

Motion by Buckley Jr., second by Fedell approving Resolution T19-07 setting the TIFA meeting dates for 2020. AIF/MC

Motion by Fedell, second by Buckley Jr. approving Resolution T19-08 to contribute \$15,000 annually for the annual maintenance or improvements of pedestrian bridge & pathways connecting Henning Park to E. Wood Street. AIF/MC Faulkner discussed annual and periodic maintenance that would be needed for pedestrian bridge. He

gave an update on potential grant with MEDC for pedestrian bridge and stated that MEDC requires a resolution showing dollars for annual maintenance of pedestrian bridge.

Motion by Fedell, second by Looman to approve pilot engineering costs and pilot implementation costs for pilot programs on M-37 to test different lane configurations downtown, with Progressive AE, to develop construction plans, specifications and implementation of two pilot studies totaling \$97,113.96. The first pilot study will include the two-lane section with no left turn lane south of Quarterline Street, while the second study will include the three-lane section with a left turn lane south of Quarterline Street. Roll Call: Yeas: Armstrong, Buckley Jr., Burrell, Cronk, Fedell, Looman, Tinkham, Wren Absent: Leestma, Mathis, Phillips, Slominski Nay: Heinzman CARRIED Faulkner discussed results from conversations he had with business owners regarding parking on both sides of street downtown. Schneider stated that pilot engineering cost of \$40,000 was currently budgeted. Chris Zull, representative from Progressive AE was present and discussed pilot studies and details of what would be included in each pilot study. He stated that a public meeting would be required to obtain thoughts and comments from the public. Zull stated that pilot program will show that it works good, better or less than anticipated. Discussion from Board Members occurred relating to: conversations occurring with all business owners downtown and up-town, conversations with Newaygo County Road Commission, costs being spent for pilot studies and traffic flow on M-37 between East M-82 and West M-82. Schneider stated that MDOT wants all pilot study results by July 2020.

Motion by Fedell, second by Buckley Jr. to renew present marketing agreements with NAI Wisinski for The Stream, adding that they allow Stream information to be posted on SWMRIC and allowing City Manager the authority to re-negotiate pricing of The Stream and if extreme difference, City Manager would contact TIFA Chair. AIF/MC Schneider stated that current marketing agreements with NAI Wisinski expire on October 15<sup>th</sup>. Discussion by Board Members occurred relating to: effort NAI Wisinski had provided, terms of current agreements related to pricing and commission, and access to information for local realtors.

Faulkner discussed information in packets explaining various NEDO project updates. He said grant was received for City Tree Initiative, discussed Christian Healthcare Centers and discussed IAmNewaygo Public Engagement meeting held in August. Faulkner stated he plans to have Marketing Plan draft completed by end of October.

Fedell left meeting at 8:20 am.

Armstrong discussed future projects list that was included in packets. Schneider gave update on M-37 Bridge Project and stated that Visser Brothers would begin River Run Center Apartment Project in January 2020.

#### **PUBLIC COMMENTS**

Chris Ortwein discussed closing of Gala Gourmet and stated that acreage himself and partner own along Muskegon River has been put on the market.

#### **BOARD COMMENT**

Wren stated he would like January meeting to include conversation of future TIFA projects. He discussed County Wide Recycling; said recycling would be moving from Brooks Township Hall and looking for a new location in the area.

Wren left meeting at 8:34 am

Looman stated looking for available sites in the area for recycling center.

Motion by Heinzman, second by Buckley Jr. to adjourn the meeting. AIF/MC.

Meeting adjourned at 8:36 AM

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Kim Goodin, TIFA Secretary