

CITY OF NEWAYGO
Application for Site Plan Approval

Date: _____

Permit #: _____

Fee: \$200.00

1. **Applicant Information:** (if not individual, list business)

Owner Information: (if different from applicant)

Name: _____

Name: _____

Address: _____

Address: _____

Phone: _____

Phone: _____

Email: _____

Email: _____

2. Address of Property Involved: _____

3. Property Tax Id Number: _____

4. Zoning District: _____

5. Lot width: _____

6. Lot Area: _____

7. Current property use: _____

8. Current building size: _____

9. Proposed use: _____

10. Proposed building size: _____

11. Zoning district setback(s): (Complete "Actual" lines)

One side yard from property line	Min. Required	_____ ft.	Actual	_____ ft.
Second side yard from property line	Min. Required	_____ ft.	Actual	_____ ft.
Front yard from road right-of-way	Min. Required	_____ ft.	Actual	_____ ft.
Rear yard from property line	Min. Required	_____ ft.	Actual	_____ ft.

12. Attach site plan, floor plan and business narrative. If new construction, also attach building elevations, storm water drainage plan, utilities plan, and other items as required in chapter 22 of City's zoning ordinance. Other items such as pictures, brochures, etc. may be helpful. **IT IS HIGHLY RECOMMENDED THAT THE APPLICANT SUBMIT A CONCEPTUAL/DRAFT SITEPLAN FOR REVIEW PRIOR TO FORMAL APPLICATION AND TO MEET WITH APPROPRIATE CITY STAFF TO RECEIVE FEEDBACK ON DESIGN.**

13. I/we do hereby swear that the above information is true and correct to the best of my/our knowledge and agree to comply with all ordinances and regulations of the City of Newaygo, Newaygo County, MI and of any other agencies or governmental units which may be involved.

Applicant

Date

Applicant

Date

PLANNING COMMISSION REVIEW

A. Compliance with site plan requirements (Zoning Ordinance, Section 22.04) _____Yes _____No
If no, list the areas, by reference number, that do not comply: _____

B. Compliance with review standards:

Landscape Preservation _____Yes _____No Utility service _____Yes _____No
Relation of buildings to environment _____Yes _____No Advertising features _____Yes _____No
Drives, parking & circulation _____Yes _____No Special features _____Yes _____No
Surface water drainage _____Yes _____No

PLANNING COMMISSION ACTION

Date of Meeting: _____

The attached site plan is hereby:

() Approved Reasons/Conditions: _____

() Denied Reasons: _____

Date: _____

Planning Commission Secretary, City of Newaygo

Zoning Administrator, City of Newaygo

Note: This form is for zoning approval only. Construction permits (i.e. permits for building, electrical, plumbing, mechanical, etc.) must be applied for separately. To apply or ask questions on construction permits call North Country Inspection Services at 231-224-3960 or email to ncis_LLC@live.com

Copy Distribution: Original – Property File Copy – Applicant, City Assessor, Electronic File