

City of Newaygo
Water System – Materials Inventory Project
SCOPE OF WORK

12/10/2021

The City of Newaygo will be accepting bids for excavating and exposing a portion of 131 water service lines to homes and businesses.

Scope of work and responsibility for contractor:

1. Vacuum excavate 18 inches from both sides of curb stop box exposing the water service line so it is visible for the City worker to tell what kind of material the water service line is coming from the main to the house. Inventory of 131 curb stop locations is as follows:
 - a. 82 are in grass
 - b. 28 are in concrete
 - c. 11 are in asphalt drive
 - d. 10 are in crushed concrete drive
2. If the residence or business has a meter pit the contractor will have to do the same as he did for the curb stop box. Inventory of meter pits for project is as follows:
 - a. 28 are in grass
 - b. 1 is in concrete
 - c. 1 is in asphalt
 - d. 0 are in crushed concrete
3. If the curb stop or meter pit is in concrete or asphalt it is the contractor's responsibility to do all the saw cutting and disposal of the concrete and asphalt and replace the area that was disturbed with new concrete or asphalt whichever was removed.
4. It is the contractor's responsibility to bed the water service with clean sand that is compacted and make sure that the curb stop box is lined up with the curb stop valve so the city is able to get on it with a valve wrench.
5. Replacing Asphalt:
 - a. Bed water service with clean sand and bring compacted sand 12 inches from top of asphalt add 9 inches of compacted gravel and then add asphalt so level with existing asphalt.
6. Replacing concrete:
 - a. Bed water service with clean sand and bring compacted sand up 4" from top for sidewalk if it is in the sidewalk and 6" from top for driveway if it is in the driveway. Add concrete so level with existing concrete.
7. Replacing crushed concrete
 - a. Bed water service with clean sand and bring compacted sand 9 inches from top of drive, and then add crushed concrete so level with existing drive.
8. Replace topsoil:
 - a. Bed water service with clean sand and bring compacted sand up 4 inches from existing grass area, add 4 inches of topsoil and seed.
9. Contactor may not subcontract job, without landowner's approval.
10. Project lead will provide City with their contact information and a project work schedule.
11. Work must be completed between the hours of 7AM – 9PM Mon-Sat.
12. Damaged turf areas will be repaired by contractor.
 - a. Grade, seed, and straw any damaged turf areas when completed.

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13. Contractor shall leave jobsite in a safe manner while work is not being conducted.
14. Contractor responsible for securing all applicable permits.
15. Contractor shall follow all applicable Federal, State and Local laws while completing work.
16. Contractor must certify that it is not listed as a debarred contractor or an Iran linked business.
Form provided by the City of Newaygo.
17. Contractor is responsible to repair or replace the water service or other utilities that the contractor has damaged.
18. The bid for the project will be a lump sum to cover all costs of the project including but not limited to: all labor, supplies, materials, permits, insurance, or other fees and costs.

Contact the City of Newaygo D.P.W. to get a list of houses and businesses that have to be done or to set an appointment to have someone show you the locations. Call 231-652-7984