

CITY OF NEWAYGO
Application for Site Plan & Special Approval

Date: _____ Permit #: _____ Fee: _____

1. Applicant Information: (if not individual, list business)

Name: _____
Address: _____
Phone: _____
Email: _____

Owner Information: (if different from applicant)

Name: _____
Address: _____
Phone: _____
Email: _____

2. Address of Property Involved: _____

3. Property Tax Id Number: _____ 4. Zoning District: _____

5. Lot width: _____ 6. Lot Area: _____

7. Current property use: _____

8. Current building size: _____

9. Proposed use: _____

10. Proposed building size: _____

11. Reason requiring special use: _____

12. Zoning district setback(s) (Complete "Actual" lines):

One side yard from property line	Min. Required _____ ft.	Actual _____ ft.
Second side yard from property line	Min. Required _____ ft.	Actual _____ ft.
Front yard from road right-of-way	Min. Required _____ ft.	Actual _____ ft.
Rear yard from property line	Min. Required _____ ft.	Actual _____ ft.

13. Attach site plan. Also attach building elevations, pictures, brochures, etc.

14. I/we do hereby swear that the above information is true and correct to the best of my/our knowledge and agree to comply with Sec. 21.03 of the zoning ordinance and all ordinances and regulations of the City of Newaygo, Newaygo County, MI and of any other agencies or governmental units which may be involved.

Applicant

Date

Applicant

Date

IF THE PLANS ARE ON PAPER LARGER THAN 11" X 17", PLEASE ENCLOSE TWELVE (12) COPIES OF THE PROPOSED SITE PLAN. ELECTRONIC PDF VERSION PERFERRED.

PLANNING COMMISSION REVIEW

A. Compliance with site plan requirements (Zoning Ordinance, Section 22.04) _____ Yes _____ No
If no, list the areas, by reference number, that do not comply: _____

B. Compliance with review standards:

Landscape Preservation	_____ Yes	_____ No	Utility service	_____ Yes	_____ No
Relation of buildings to environment	_____ Yes	_____ No	Advertising features	_____ Yes	_____ No
Drives, parking & circulation	_____ Yes	_____ No	Special features	_____ Yes	_____ No
Surface water drainage	_____ Yes	_____ No			

PLANNING COMMISSION ACTION

Date of Meeting: _____

The special use and attached site plan are recommended for:

() Approval Reasons/Conditions: _____

() Denial Reasons: _____

Date: _____

Planning Commission Secretary, City of Newaygo

Zoning Administrator, City of Newaygo

CITY COUNCIL

Date of Meeting: _____

City Council Action:

The special use and attached site plan are hereby:

() Granted Reasons/Conditions: _____

() Denied Reasons: _____

Date: _____

City Clerk, City of Newaygo

Zoning Administrator, City of Newaygo