

**CITY OF NEWAYGO**  
**Sign Permit Application**

Date: \_\_\_\_\_ Permit #: \_\_\_\_\_ Fee: \$40.00

1. **Applicant information:** (if not individual, list business)                      **Owner Information:** (if different from applicant)
- Name: \_\_\_\_\_ Name: \_\_\_\_\_
- Address: \_\_\_\_\_ Address: \_\_\_\_\_
- Phone: \_\_\_\_\_ Phone: \_\_\_\_\_
- E-Mail: \_\_\_\_\_ E-Mail: \_\_\_\_\_

2. Sign Information
- a. Sign Type: (check one)
- Projecting                       Ground                       Wall \*                       Freestanding (Pole)
- Special Event: \_\_\_\_\_
- Other: \_\_\_\_\_
- b. Sign Location:                      **\*\*\*Attach site plan/sign location sketch – Can use back of application\*\*\***
- Address: \_\_\_\_\_
- \*Width of Business frontage: \_\_\_\_\_ Zoning District: \_\_\_\_\_
- c. Sign Dimensions: \_\_\_\_\_
- d. Illuminated Sign:                       Yes                       No
- If Yes, how: \_\_\_\_\_
- e. Number of display sides: \_\_\_\_\_
- f. Current sign at above location: (Describe sign, list size)
- \_\_\_\_\_
- g. Sign Design:                      **\*\*\*Must attach design drawing/print and list construction materials\*\*\***

I/we \_\_\_\_\_ do hereby swear that the above information is true and correct to the best of my/our knowledge. False information on the above application may result in the rejection of the application or revocation of the sign permit.

Applicants: \_\_\_\_\_ Signature                      Signature

\*\*\*\*\*  
**To be completed by the City of Newaygo**

A sign permit for the above application is hereby:

( ) Approved                      ( ) Denied

Restrictions/reasons for action: \_\_\_\_\_

\_\_\_\_\_

Zoning Inspector: \_\_\_\_\_ Date: \_\_\_\_\_