



Mailing Address:

NCIS, LLC  
 PO Box 333  
 White Cloud, MI 49349  
 Phone (231) 224-3960  
 FAX (888) 825-7654

Check the jurisdiction in which the project is located and make checks payable to that jurisdiction.

Permit No. \_\_\_\_\_

Jurisdictions:  Reynolds Township  
 Everett Township  
 Sherman Township  
 Lincoln Township  
 Sheridan Charter Township  
 Newfield Township  
 City of Newaygo  
 Otto Township  
 City of White Cloud

### ELECTRICAL PERMIT APPLICATION

Permit Fee: \$ \_\_\_\_\_

(All areas must be completed before a permit can be issued.)

Receipt No: \_\_\_\_\_

Power Company:  Consumers Energy or  Great Lakes Energy

#### I. JOB LOCATION (please print all information other than signatures)

Street No.	Direction	Street Name	Nearest Cross Street:(Street that intersects street job is on.)	Property Parcel Number: 59/62/64-
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#### II. OWNER INFORMATION

Name of Owner:		Project Name:		Application Date:	
Address: Street		City:	State:	Zip Code:	
Telephone No.: ( )	FAX No.: ( )	Drivers License No.: (Required)			

#### III. CONTRACTOR INFORMATION (Contractors must submit a copy of their Contractor's license with this application)

Name of Contractor:		License No.:		Expiration Date:	
Address: Street		City:	State:	Zip Code:	
Telephone No.: ( )	FAX No.: ( )	Federal Employer ID No. (or reason for exemption):			
Worker Compensation Insurance Carrier (or reason for exemption):		MESC employer No. (or reason for exemption):			

#### IV. TYPE OF JOB

Single Family:  New  Remodel  Addition  Mobile Home  Modular  Service Pole  Other: (specify)

Commercial/ Other:  New  Remodel  Addition  Mobile Home  Modular  Service Pole  Other: (specify)

Please give specific location of work within a structure for remodeling and alterations:

#### V. APPLICANT SIGNATURE

**Section 23a of the State Construction Act of 1972, act No 230 of the Public Acts of 1972, being Section 125.1523a of the Michigan Compiled Laws, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of Section 23a are subject to civil fines.**

Signature of Licensee or Homeowner: (If homeowner is signing here they must also sign the affidavit below.)

#### VI. HOMEOWNER AFFIDAVIT

I hereby certify the electrical work described on this permit application shall **be installed by me in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the State Electrical Code and **shall not be enclosed or covered up**, or put into operation until it has been **inspected and approved** by the Township/City Electrical Inspector. I will assume the responsibility to arrange for necessary inspections.

Signature of Homeowner:

#### VII. PLAN REVIEW REQUIREMENTS

Plans and specification for new construction work, alteration, repair, expansion, addition, or modification work shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architects or engineer's signature and seal. **If a plan review is required it must be done before a permit can be issued!**

Exception 1: Alterations and repair work determined by the Code Official to be minor in nature.  
 Exception 2: Work completed by a governmental subdivision or state agency costing less than \$15,000.00  
 Exception 3: A building of Use Group R-2, R-3, or R-4 containing not more than 3,500 square fee of habitable building area.  
 Exception 4: A building of Use Group B, M, or S-2 having HVAC equipment only, with one fire area and not more than 3.500 square feet.

**Please Note: A driver license number or a state ID number, for non-drivers, is required of the person signing a check!**

**VIII. NOTES**

**If you have any code questions, please call the Electrical Inspector, Monday thru Friday @ (231)224-3292 or (231)224-3961, or for general questions and to schedule inspections call (231)224-3960.**

Before any new construction is started, check with the power company to make application for electrical service and proper location of the meter.

New Home, Complete Rewires and Two Story Modular permits include up to 3 inspections.

Base Fees include one inspection. When covering walls at least two inspections are required; rough-in and final.

**IX. FEE CHARTS**

<b>Residential</b>					<b>Commercial</b>				
	<b>Item</b>	<b>Unit Charge</b>	<b>No.</b>	<b>Total</b>		<b>Item</b>	<b>Unit Charge</b>	<b>No.</b>	<b>Total</b>
<b>Do Not</b> add base fee for the following 12 items					<b>Do Not</b> add base fee for the following 6 items				
1.	Reinspection	\$ 35.00			1.	Reinspection	\$ 35.00		
2.	Special Inspection - not refundable	\$ 70.00			2.	Special Inspection - not refundable	\$ 70.00		
3.	Additional or Other Inspections	\$ 35.00			3.	Additional or Other Inspections	\$ 35.00		
4.	Meter Set - not refundable no additional wiring - 1 inspection only	\$ 56.00			4.	Meter Set - not refundable no additional wiring - 1 inspection only	\$ 70.00		
5.	*Swimming Pool - 2 inspections bonding & final	\$ 112.00			5.	*Swimming Pool - 2 inspections bonding & final	\$ 126.00		
6.	*Temporary Construction Pole - construction use only - 1 inspection only	\$ 67.00			6.	*Temporary Construction Pole - construction use only - 1 inspection only	\$ 80.00		
7.	*New Home or Complete Rewire Must also indicate items being installed from items 11, 12 & 14-23 below, listing number.	\$ 194.00			A Base Fee <b>must be added</b> to the following items.				
8.	*Two Story Modular Required: inspections, service, rough-in & final	\$ 147.00			7.	Commercial Base Fee - not refundable	\$ 70.00	1	\$ 70.00
9.	*Mobile Home Sites - 1 inspection includes feeder and well wiring	\$ 89.00			8.	Service thru 200 amp	\$ 21.00		
10.	*Recreational Vehicle Site -	\$ 77.00			9.	Service over 200 amp thru 600	\$ 31.00		
11.	Electric Heating - per base unit To be added to items 7, 8, & 9 when installed	\$ 7.00			10.	Service over 600 amp	\$ 52.00		
12.	Central Air/Hot Tub/Spa To be added to items 7, 8, & 9 when installed	\$ 8.00			11.	Transfer Equipment - thru 600 amp	\$ 16.00		
A Base Fee <b>must be added</b> to the following items.					12.	Circuits	\$ 7.00		
13.	Residential Base Fee - not refundable	\$ 56.00	1	\$ 56.00	13.	Lighting - per 25 or fraction thereof	\$ 8.00		
14.	Service thru 200 amp	\$ 16.00			14.	Dishwasher/Garbage Disposal	\$ 7.00		
15.	Service 200 thru 400 amp	\$ 21.00			15.	Furnace/Unit Heater	\$ 7.00		
16.	Transfer Equipment - thru 400 amp	\$ 10.00			16.	Electric Heating - per base unit	\$ 7.00		
17.	Circuits - (120 volt)	\$ 5.00			17.	Power Outlets - (240 volt)	\$ 8.00		
18.	Dishwasher/Garbage Disposal	\$ 5.00			18.	Feeders	\$ 10.00		
19.	Furnace/Unit Heater	\$ 6.00			19.	Signs	\$ 12.00		
20.	Central Air/Hot Tub/Spa	\$ 8.00			20.	Mobile Home Sites - (parks)	\$ 10.00		
21.	Electric Heating - per base unit	\$ 7.00			21.	Recreational Vehicle Site - (parks)	\$ 10.00		
22.	Power Outlets - (240 volt)	\$ 8.00			22.	KVA/HP to 20	\$ 16.00		
23.	Feeders	\$ 10.00			23.	21 to 50	\$ 21.00		
					24.	51 and over	\$ 26.00		
					25.	Computer Circuits	\$ 47.00		
					26.	Fire Alarms 1-5	\$ 52.00		
					27.	Fire Alarms 6-10	\$ 78.00		
					28.	Fire Alarms 11 and over	\$ 155.00		
					29.	Plan Review Fee - <i>call for fee</i>			
24.	Additional or Final Inspection	\$ 35.00			30.	Additional or Final Inspection	\$ 35.00		
<b>Permit Fee:</b>		\$		. 0 0	<b>Permit Fee:</b>		\$		. 0 0

**Note: Please make checks payable to the jurisdiction indicated on front of application.**

**\*Note:** The Base Fee amount is **not** refundable once permit has been issued.